Using the chart on page 57(Blue) or 91(Scroll Bar), write down what the shortcut to the following:

|  |  |
| --- | --- |
| To Select | Do This |
| Any amount of text |  |
| A word |  |
| A line |  |
| Multiple lines |  |
| A sentence |  |
| A paragraph |  |
| The entire document |  |
| One character to the right |  |
| One character to the left |  |
| To the end of a word |  |
| To the beginning of a word |  |
| To the end of a line |  |
| To the beginning of a line |  |
| To the end of a document |  |
| To the beginning of a document |  |
| The entire document  |  |
| To the end of a paragraph |  |